

## HOST YOUR NEXT EVENT AT AMCHAM SINGAPORE – THE HEART OF THE AMERICAN BUSINESS COMMUNITY

## **COMPLIMENTARY AMENITIES**







LCD Projector



Whiteboard with Markers



**Beverages** 

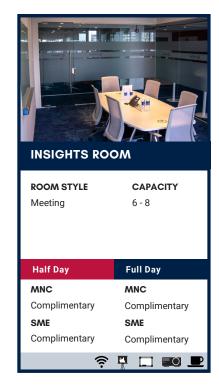
Flipchart Stand with Paper

A CLEAN, COMFORTABLE, WELCOMING MEETING SPACE CONVENIENTLY LOCATED NEAR ORCHARD ROAD

For inquiries, please contact Ms. Melanie Wong at mwong@amcham.com.sg or call +65 6597 5730.







**Half-Day:** 9:00 a.m. - 1:00 p.m. **Full-Day:** 9:00 a.m. - 6:00 p.m. 4 - HOURS 2:00 p.m. - 6:00 p.m. 9 - HOURS

## **Terms & Conditions**

- 1. All requests for rental of facilities must be confirmed in writing.
- 2. In the event of cancellation, the following charges will apply:

Cancellation within 7 working days prior to the event – 50% of invoiced amount. Cancellation within 3 working days prior to the event – 100% of invoiced amount.

- 3. Posters, banners, backdrops, etc. may not be attached to the projection screens, walls, or ceilings.
- 4. AmCham reserves the right to impose repair or cleaning charges on the client for mishandling of equipment or facilities during the rental period.
- 5. AmCham reserves the right to change the rental rates without prior notice.

  MNC rates reserved for AmCham Enterprise category members; SME rates reserved for AmCham Entrepreneur and Special category members

<sup>\*</sup>Rates exclude GST

<sup>\*</sup>Room rentals are available on weekdays only during office hours; before or after hours will incur additional charges