



# HOST YOUR NEXT EVENT AT AMCHAM SINGAPORE – THE HEART OF THE AMERICAN BUSINESS COMMUNITY

## COMPLIMENTARY AMENITIES



Wireless Internet Connection



LCD Projector



Whiteboard with Markers



Beverages



Flipchart Stand with Paper

**A CLEAN, COMFORTABLE, WELCOMING MEETING SPACE CONVENIENTLY LOCATED NEAR ORCHARD ROAD**

**For inquiries, please contact Ms. Melanie Wong at [mwong@amcham.com.sg](mailto:mwong@amcham.com.sg) or call +65 6597 5730.**



### XCL AUDITORIUM

ROOM STYLE	CAPACITY
U Shape/Rectangle	15 - 25
Theater	50 - 60
Classroom	25 - 35

Half Day	Full Day
<b>MNC</b>	<b>MNC</b>
\$750	\$1,250
<b>SME</b>	<b>SME</b>
\$600	\$1,000



### PLATINUM BOARDROOM

ROOM STYLE	CAPACITY
Boardroom	20 - 25

Half Day	Full Day
<b>MNC</b>	<b>MNC</b>
\$375	\$590
<b>SME</b>	<b>SME</b>
\$300	\$472



### INSIGHTS ROOM

ROOM STYLE	CAPACITY
Meeting	6 - 8

Half Day	Full Day
<b>MNC</b>	<b>MNC</b>
Complimentary	Complimentary
<b>SME</b>	<b>SME</b>
Complimentary	Complimentary



**Half-Day:** 9:00 a.m. - 1:00 p.m.  
4 - HOURS 2:00 p.m. - 6:00 p.m.

**Full-Day:** 9:00 a.m. - 6:00 p.m.  
9 - HOURS

### Terms & Conditions

1. All requests for rental of facilities must be confirmed in writing.
2. In the event of cancellation, the following charges will apply:

*Cancellation within 7 working days prior to the event – 50% of invoiced amount.  
Cancellation within 3 working days prior to the event – 100% of invoiced amount.*

3. Posters, banners, backdrops, etc. may not be attached to the projection screens, walls, or ceilings.
4. AmCham reserves the right to impose repair or cleaning charges on the client for mishandling of equipment or facilities during the rental period.
5. AmCham reserves the right to change the rental rates without prior notice. MNC rates reserved for AmCham Enterprise category members; SME rates reserved for AmCham Entrepreneur and Special category members

\*Rates exclude GST

\*Room rentals are available on weekdays only during office hours; before or after hours will incur additional charges