



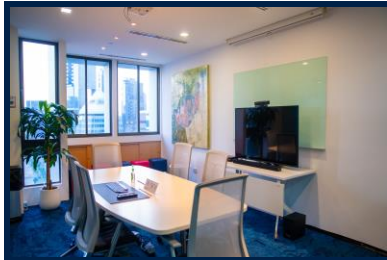
ROOM RENTALS AT AMCHAM SINGAPORE



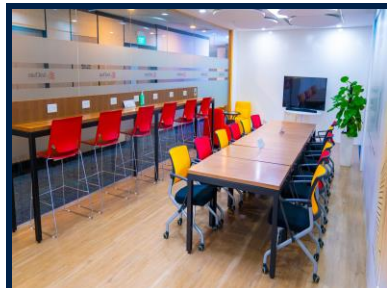
XCL American Academy Auditorium		Half Day	Full Day
Seating	Capacity	Enterprise	
U Shape/Rectangle	15 - 25	S\$1,045	S\$1,705
Theater	50 - 80	Entrepreneur/Others	
Classroom	25 - 35	S\$825	S\$1,375
Cluster	16 - 40		



KKR Boardroom		Half Day	Full Day
Room style	Capacity	Enterprise	
Conference Table	18 - 20	S\$550	S\$825
Video Conference Ready		S\$413	S\$649



Insights Room		Hourly
Room style	Capacity	Enterprise
Conference Table	6 - 8	\$55 per hour
Video Conference Ready		Entrepreneur/Others
		Complimentary from 10 a.m. - 5 p.m.



Hot-Desk Area		
Seat types	Capacity	
Work Desk	12	Complimentary for all members
Tall Table	8	
Available Hours		
10 a.m. - 5 p.m. (Monday - Thursday)		
10 a.m. - 1 p.m. (Friday)		

For enquiries, please contact AmCham Operations at rentals@amcham.com.sg or call +65 6597 5730.






Half Day: 4 hours **Full Day:** 9 a.m. - 6 p.m.

Additional charges for outside of office hours: \$400/hour
(extension of air-conditioning and staff support)

Terms & Conditions

1. Room bookings are subject to availability and at the discretion of AmCham.
2. All rental requests must be confirmed in writing.
3. In the event of cancellation, the following charges will apply:
Cancellation within 7 working days prior to the booking – 50% of invoiced amount.
Cancellation within 3 working days prior to the booking – 100% of invoiced amount.
4. AmCham reserves the right to change our rental rates without prior notice.
5. Please keep all activity within the rented room and refrain from utilizing other meeting rooms and spaces.
6. The AmCham office hosts many visitors for meetings and events daily. Kindly expect occasional noise.
7. AmCham reserves the right to impose repair or cleaning fees for the mishandling of equipment or facilities.

COMPLIMENTARY AMENITIES UPON REQUEST:

-  Wi-Fi
-  Coffee, Tea or Water
-  Charging Points
-  Digital Screens and Projector
-  Flipchart

*Rates exclude GST